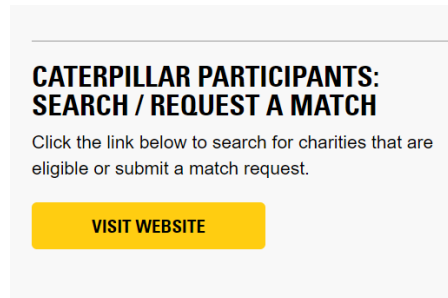
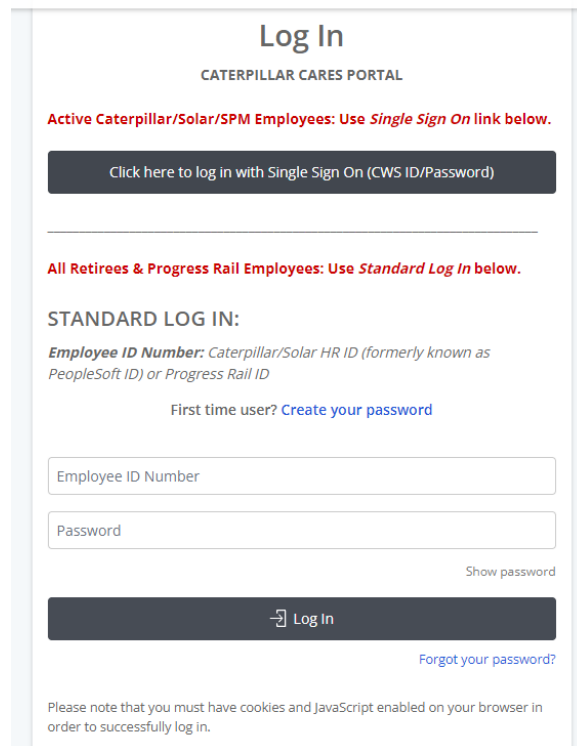


Caterpillar Foundation Matching Gifts Program Process – St. Jude Runs

1. Visit www.caterpillar.com/matching-gifts and click on “Visit Website” under “Caterpillar Participants: Search/Request a Match”



2. Register as a first-time user OR login as an existing user. Use your 7-digit HR ID (formerly known as PeopleSoft/HR ID - found in CLUES). Make sure that you include the leading “0” at the beginning of your ID (0_____) so that it is 7 digits total. If you do not know your ID, email Matching_Gifts@cat.com.



Log In

CATERPILLAR CARES PORTAL

Active Caterpillar/Solar/SPM Employees: Use *Single Sign On* link below.

Click here to log in with Single Sign On (CWS ID/Password)

All Retirees & Progress Rail Employees: Use *Standard Log In* below.

STANDARD LOG IN:

Employee ID Number: Caterpillar/Solar HR ID (formerly known as PeopleSoft ID) or Progress Rail ID

First time user? [Create your password](#)

Employee ID Number

Password

Show password

Log In

[Forgot your password?](#)

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

3. Click **“I ACCEPT”** to the matching gifts terms and conditions.

- Eligible nonprofits include any United Way chapter, focus area, or United Way funded partner agency that is visible within the United Way pledging portal.

DATA PRIVACY
Information provided to Caterpillar is processed consistent with Caterpillar's Data Privacy Policy. This information will be used to process the gift and may be used to contact you in the future regarding Caterpillar Foundation program updates, announcements and surveys. Notwithstanding the above disclosure, we will provide personal information when required or permitted by law or for purposes relevant to Corporate Policies. For year-round matching gifts and volunteer service match, the Caterpillar Foundation does not provide nonprofits with the participant's full mailing address but will provide the participant's name, gift details provided, home city/state (not full address) and email address (in some instances) to the nonprofit for match request verification purposes only. For United Way pledge processing, your personal information (name, home address, email address and pledge details) may be provided to your local United Way chapter if you opt to release this information in your pledge submission (you have the option to remain anonymous). By providing this information you agree to the above uses of your information. Please also see the Privacy Policy for the Caterpillar Foundation's third-party vendor, CyberGrants, to view information on how your personal information is used, as well as how cookies are being set on your device: [CyberGrants Privacy Policy](#)

Please note that all organizations and requests are reviewed on an ongoing basis to determine compliance with guidelines and eligibility for matching. Inclusion in the system is not necessarily a guarantee of eligibility.

By clicking I accept below, I agree to the terms of these program guidelines and acknowledge that the information I provide is truthful and accurate.

4. From the home page, click **“1:1 Matching Gifts”**.



1:1 Matching Gifts

- Submit a match request or search for eligible charities and schools
- \$10,000 USD annual cap

5. In the Matching Gifts Nonprofit Search, type in **“St Jude Runs”** and click **“Search”**.

<p>1</p> <p>SEARCH</p> <p>Search for eligible charities & schools per the eligibility Guidelines and FAQs.</p>	<p>2</p> <p>DONATE</p> <p>Donate \$25+ directly to an eligible charity or school. Caterpillar Cares does not process the initial donation.</p>	<p>3</p> <p>SUBMIT MATCH REQUEST</p> <p>Search for the charity below & enter the gift details. You have an annual combined total maximum match of \$10,000.</p>	<p>4</p> <p>CHARITY CONFIRMS</p> <p>The charity or school receives the match request notification & verifies the tax-deductible gift amount.</p>	<p>5</p> <p>MATCH PAID</p> <p>Foundation reviews request & processes match payments to eligible charities each quarter.</p>
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Eligible Charity & School Search

6. Click on “**Select**” next to “**St Jude Runs – St Jude Runners Association**”.

Caterpillar United Way Appeal program.

All states [Advanced search](#)

Search Results [? Search Tips](#)

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 37-1289235,
jennifer.swanson.contractor@alsac.stjude.org

7. Enter gift details. If you would like a specific Runner to get credit for this matching gift, type the Runner’s Name and the Satellite City of the Run they participate (if known), in the “Designation” field. Click “**Save and Proceed**”.

Donor Matching Gift Information

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 371289235,
jennifer.swanson.contractor@alsac.stjude.org

*Gift Date

*Total Gift Amount
Enter the amount you donated on the gift date above OR the lump sum you contributed to the charity for the calendar year (must be paid in full prior to submission).

*Match Amount Requested
You may request that the full amount OR only a portion of your donation be matched. You have a combined total maximum match allowance of **\$10,000** in each calendar year.

*Gift Payment Method
Select the form of payment you used to make the donation directly to the charity. **This form is for match requests only and does not process the initial donation.**

Designation
If applicable, enter the designation of your initial donation such as a specific program, department, run/runner's name, etc. Please note, however, that the Foundation matching payments are unrestricted.

8. Review, update (if necessary), and then click **“Submit”**.

Review Matching Gift Request

Please review your request and click **Submit**. Once you click submit you will be unable to make changes to the request.

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 371289235, jennifer.swanson.contractor@alsac.stjude.org

Donor Matching Gift Information

*Gift Date: 05/09/2023

*Total Gift Amount: \$25.00

*Match Amount Requested: \$25.00

*Gift Payment Method: Check/Cash

Designation: John Doe - "Satellite Run City"

[Return to Home Page](#)

[Make a Change](#)

[Submit](#)

9. Click **“Email Match Request to Charity”** or **“Print and Mail Request to Charity”**.

Mail or Email Request to Nonprofit

You're almost done! Your matching gift request was successfully submitted, however, you are now required to select one of the links below to either **EMAIL** (preferred method) or **PRINT AND MAIL** your generated match request receipt to the charity.

[EMAIL MATCH REQUEST TO CHARITY](#)

[PRINT AND MAIL MATCH REQUEST TO CHARITY](#)

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 371289235, jennifer.swanson.contractor@alsac.stjude.org

Donor Matching Gift Information

*Gift Date: 05/09/2023

*Total Gift Amount: \$25.00

*Match Amount Requested: \$25.00

*Gift Payment Method: Check/Cash

Designation: John Doe - "Satellite Run City"

[Return to Home Page](#)

10. To email, enter **jennifer.swanson.contractor@alsac.stjude.org** into the recipient field. Scroll down and click **“Preview”**. (You do not need to upload any attachments or include additional messages.)

Email Match Request to Nonprofit

STEP 1: Please type the nonprofit's email address into the Recipient field below.

*If there is an email address on file for the nonprofit, it will be located in the body of the email message below (in green). Please type (or copy and paste) this provided email address into the Recipient field.

STEP 2: Scroll to the bottom of the page and click "Preview" to proceed in sending the email request to the nonprofit.

*You are NOT required to upload an attachment and/or enter an additional message.

*Name:

*Reply-To:

*Recipient(s): Use "," or ";" to separate recipient emails.

*Subject: Caterpillar Matching Gift Request from Erika C Kempf

Attachment(s): (None)

Message:

Caterpillar Matching Gift Request

Congratulations! **Erika C Kempf** has submitted a matching gift request to your nonprofit through the Caterpillar Foundation Matching Gifts Program.

Nonprofit Name: St Jude Runs
Nonprofit Email Address: jennifer.swanson.contractor@alsac.stjude.org
Nonprofit Address: 4722 N Sheridan Rd, Peoria, IL 61614-5926
Nonprofit Tax ID or NCES School ID: 371289235
Matching Program: 1:1 U.S. Matching Gifts
Donor Name: Erika C Kempf
Gift Date: 05/09/2023
Donation Amount: \$25.00
Match Amount Requested: \$25.00
Projected Caterpillar Foundation Match Amount: \$25.00
Gift Payment Method: Check/Cash

11. Scroll down and click “**Send**”. The process is then complete!

[Access our gift matching resources](#)

- **Existing Users:** If you've already registered in the past, please login as an Existing User.

CONFIRM MATCH REQUEST:

- After logging in, in the Confirm Donations section, please select the following program name: **1:1 U.S. Matching Gifts**
- Read the program guidelines and click **I ACCEPT**.
- Enter, update, or verify your **nonprofit contact and ACH information** (we do not process paper checks).
- Click on the donor's Gift ID: **30290872**
- Enter the **tax deductible amount** of the gift and click **Submit**.
- Requests will be reviewed by the Caterpillar Foundation and **matched to nonprofits quarterly**.

For questions, please email Matching_Gifts@cat.com.

