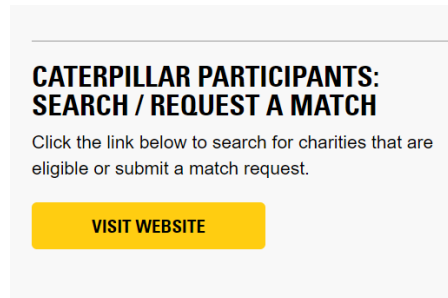
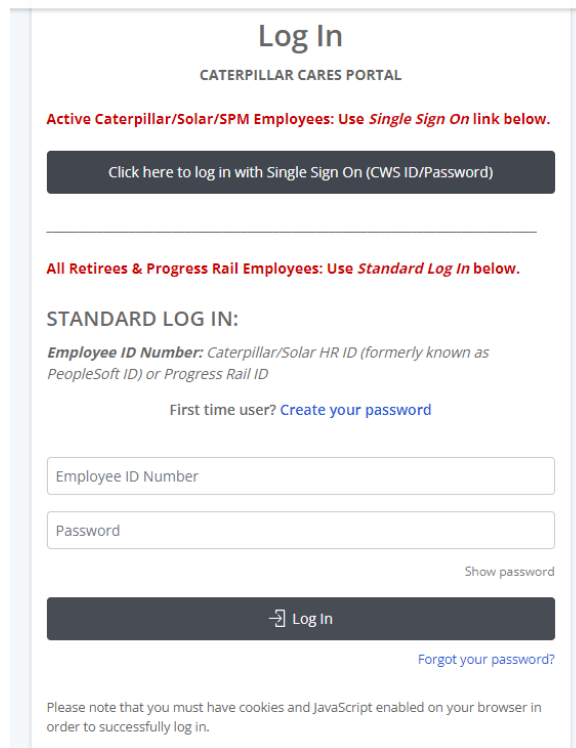


Caterpillar Foundation Matching Gifts Program Process – St. Jude Runs

1. Visit www.caterpillar.com/matching-gifts and click on “**Visit Website**” under “Caterpillar Participants: Search/Request a Match”



2. Register as a first-time user OR login as an existing user. Use your 7-digit HR ID (formerly known as PeopleSoft ID - found in CLUES). Make sure that you include the leading “0” at the beginning of your ID (0_ _ _ _ _) so that it is 7 digits total. If you do not know your ID, email Matching_Gifts@cat.com.



Log In

CATERPILLAR CARES PORTAL

Active Caterpillar/Solar/SPM Employees: Use *Single Sign On* link below.

Click here to log in with Single Sign On (CWS ID/Password)

All Retirees & Progress Rail Employees: Use *Standard Log In* below.

STANDARD LOG IN:


Employee ID Number: Caterpillar/Solar HR ID (formerly known as PeopleSoft ID) or Progress Rail ID

First time user? [Create your password](#)

Employee ID Number

Password

Show password

 Log In

[Forgot your password?](#)

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

3. Click **“I ACCEPT”** to the matching gifts terms and conditions.

Please read the following information carefully before you click the button below to agree to the terms of the program.

- United Way Foundation America as a charitable organization; or
- Charities Aid Foundation-America as a charitable organization; or
- Australian Business Register; or
- Canadian Charities Directorate.

Please note that all organizations and gifts are reviewed on an ongoing basis to determine compliance with guidelines and eligibility for matching. Inclusion in the system is not necessarily a guarantee of eligibility.

U.S. VOLUNTEER SIGN UP AND TRACKING

- Sign up to participate in Caterpillar sponsored volunteer events and log your volunteer hours at any 501(c)(3) nonprofit or NCEs coded school.

U.S., MEXICO & CANADA UNITED WAY CAMPAIGN (CAMPAIGN CURRENTLY CLOSED UNTIL AUGUST 2022)

- All United Way pledges submitted in the United Way Campaign portal will be automatically matched by the Caterpillar Foundation with no cap. The Foundation match of your pledge follows to the local United Way you select.
- Eligible nonprofits include any United Way chapter, focus area, or United Way funded partner agency that is visible within the United Way pledging portal.

DATA PRIVACY

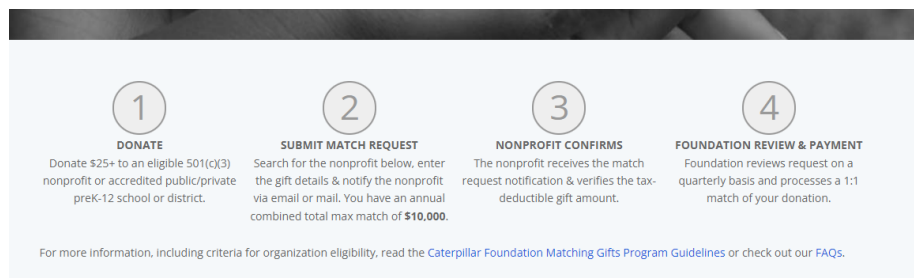
Information provided to Caterpillar is processed consistent with Caterpillar's Data Privacy Policy. This information will be used to process the gift and may be used to contact you in the future regarding Caterpillar Foundation Matching Gift Program and United Way updates and surveys. Notwithstanding the above disclosure, we will provide personal information when required or permitted by law or for purposes relevant to Corporate Policies. For year-round matching gifts, the Caterpillar Foundation does not provide nonprofits with employee mailing address information but the participant's name, gift details and email address (in some instances) will be sent to the nonprofit for match request verification purposes only. For United Way pledge processing, your personal information (name, home address, email address and pledge details) may be provided to your local United Way chapter if you opt to release this information in your pledge submission (you have the option to remain anonymous). By providing this information you agree to the above uses of your information. Please also see the Privacy Policy for the Caterpillar Foundation's third-party vendor, CyberGrants, to view information on how your personal information is used, as well as how cookies are being set on your device. CyberGrants Privacy Policy

By clicking I accept below, I agree to the terms of these program guidelines and acknowledge that the information I provide is truthful and accurate.

4. From the home page, click **“Submit a Match Request or Search for Eligible Charities”**.



5. In the Matching Gifts Nonprofit Search, type in **“St Jude Runs”** and click **“Search”**.



Matching Gifts Nonprofit Search

Search for your nonprofit by Name and State (optional) below.

6. Click on “**Select**” next to “**St Jude Runs – St Jude Runners Association**”.

Caterpillar United Way Appeal program.

All states [Advanced search](#)

Search Results

[Search Tips](#)

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 37-1289235,
jennifer.swanson.contractor@alsac.stjude.org

7. Enter gift details. If you would like a specific Runner to get credit for this matching gift, type the Runner’s Name and the Satellite City of the Run they participate (if known), in the “Designation” field. Click “**Save and Proceed**”.

*Gift Date

*Total Gift Amount
Enter gift amount for the donation paid on the gift date above OR the lump sum contributed to the nonprofit for the calendar year (must be paid in full prior to submission).

*Match Amount Requested
You can request that the full amount OR only a portion of your donation be matched. You have a combined total maximum match allowance of **\$10,000** in each calendar year.

*Gift Payment Method

Designation
If applicable, enter the designation of your initial donation such as a specific program, department, run/runner's name, etc. Please note, however, that the Foundation matching payments are unrestricted.

8. Review, update (if necessary), and then click **“Submit”**.

Review Matching Gift Request

Please review your matching gift request and click “Submit”. Once you click submit you will be unable to make changes to the request.

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 37-1289235,
jennifer.swanson.contractor@alsac.stjude.org

Donor Matching Gift Information

*Gift Date: 09/27/2021

*Total Gift Amount: \$25.00

*Match Amount Requested: \$25.00

*Gift Payment Method: Credit Card

Designation: John Smith - "Satellite Run City"

[Submit](#) [Make a Change](#) [Return to Home Page](#)

9. Click **“Email Match Request to Nonprofit”** or **“Print and Mail Request to Nonprofit”**.

Donor Matching Gift Information > Review Matching Gift Request > Mail or Email Request to Nonprofit

Mail or Email Request to Nonprofit

You're almost done! Your matching gift request was successfully submitted, however, you are now required to EMAIL -OR- PRINT AND MAIL your generated matching gift receipt to the nonprofit (please ONLY send the receipt to individuals that directly work for the nonprofit you donated to). Please click one of the links below to proceed.

[EMAIL MATCH REQUEST TO NONPROFIT](#)

[PRINT AND MAIL MATCH REQUEST TO NONPROFIT](#)

ST JUDE RUNS
ST JUDE RUNNERS ASSOCIATION
4722 N SHERIDAN RD, PEORIA, IL, 61614-5926, United States, U.S. Tax ID/EIN: 37-1289235, jennifer.swanson.contractor@alsac.stjude.org

Donor Matching Gift Information

*Gift Date: 09/27/2021

*Total Gift Amount: \$25.00

*Match Amount Requested: \$25.00

*Gift Payment Method: Credit Card

Designation: John Smith - "Satellite Run City"

[Return to Home Page](#)

10. To email, enter **jennifer.swanson.contractor@alsac.stjude.org** into the recipient field. Scroll down and click **“Preview”**. (You do not need to upload any attachments or include additional messages.)

Email Match Request to Nonprofit

STEP 1: Please type the nonprofit's email address into the Recipient field below.
*If there is an email address on file for the nonprofit, it will be located in the body of the email message below (in green). Please type (or copy and paste) this provided email address into the Recipient field.

STEP 2: Scroll to the bottom of the page and click "Preview" to proceed in sending the email request to the nonprofit.
*You are **NOT** required to upload an attachment and/or enter an additional message.

*Name:

*Reply-To:

*Recipient(s): Use ", " or ";" to separate recipient emails.

*Subject: Caterpillar Matching Gift Request from Erika C Kempf

Attachment(s): (None)

Message: **Caterpillar Matching Gift Request**

Congratulations! [REDACTED] has submitted a matching gift request to your nonprofit through the Caterpillar Foundation Matching Gifts Program.

Nonprofit Name: St Jude Runs
Nonprofit Email Address: jennifer.swanson.contractor@alsac.stjude.org
Nonprofit Address: 4722 N Sheridan Rd, Peoria, IL 61614-5926
Nonprofit Tax ID or NCES School ID: 37-1289235
Matching Program: U.S. Matching Gifts
Donor Name: Erika C Kempf
Gift Date: 09/27/2021
Donation Amount: \$25.00
Match Amount Requested: \$25.00
Projected Caterpillar Foundation Match Amount: \$25.00
Gift Payment Method: Credit Card
Designation: John Smith - "Satellite Run City"
Gift ID to Locate Match Request: 225122129
Access Code (if registering as a first time user): JFKAGZEBMSHCCSNLIIRJ

INSTRUCTIONS:

- Visit www.caterpillar.com/matching-gifts and select the **Charities - Verify / Confirm a Match** link.
- You must verify the match by **February 15 of the year following the donation.**

REGISTRATION & LOGIN:

- **First Time Users:** On the login page, click the link to register for the first time and use the following Access Code: **JFKAGZEBMSHCCSNLIIRJ**
- **Existing Users:** If you've already registered in the past, please login as an Existing User.

11. Scroll down and click **“Send”**. The process is then complete!

*Name: Jane Doe
*Reply-To: Doe_Jane@cat.com
*Recipient(s): jennifer.swanson.contractor@alsac.stjude.org
*Subject: Caterpillar Matching Gift Request from Erika C Kempf
Message:

Caterpillar Matching Gift Request

Congratulations! [REDACTED] has submitted a matching gift request to your nonprofit through the Caterpillar Foundation Matching Gifts Program.

Nonprofit Name: St Jude Runs
Nonprofit Email Address: jennifer.swanson.contractor@alsac.stjude.org
Nonprofit Address: 4722 N Sheridan Rd, Peoria, IL 61614-5926
Nonprofit Tax ID or NCES School ID: 37-1289235
Matching Program: U.S. Matching Gifts
Donor Name: Erika C Kempf
Gift Date: 09/27/2021
Donation Amount: \$25.00
Match Amount Requested: \$25.00
Projected Caterpillar Foundation Match Amount: \$25.00
Gift Payment Method: Credit Card
Designation: John Smith - "Satellite Run City"
Gift ID to Locate Match Request: 225122129
Access Code (if registering as a first time user): JFKAGZEBMSHCCSNLIIRJ

INSTRUCTIONS:

- Visit www.caterpillar.com/matching-gifts and select the **Charities - Verify / Confirm a Match** link.
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REGISTRATION & LOGIN:

- **First Time Users:** On the login page, click the link to register for the first time and use the following Access Code: **JFKAGZEBMSHCCSNLIIRJ**
- **Existing Users:** If you've already registered in the past, please login as an Existing User.

CONFIRM MATCH REQUEST:

- After logging in, select the **Matching Program** noted on the match request receipt you received from the donor.
- Read the program guidelines and click **I ACCEPT**.
- Enter, update, or verify your **nonprofit contact and ACH information** (we do not process paper checks).
- Click on the donor's Gift ID: **225122129**
- Enter the **tax deductible amount** of the gift and click **Submit**.
- Requests will be reviewed by the Caterpillar Foundation and **matched to nonprofits quarterly**.

For questions, please email Matching_Gifts@cat.com.

[Send](#) [Back](#)